



Engagement Plan

Project Title: Draft Disability Access and Inclusion Plan

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Approval sign off

	Name	Signature	Date
Approver (Manager / Associate Director)/.../2024
Engagement Officer/.../2024

Version: 1.0
 Prepared by: (Project Manager or Project Initiator)
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 Status: Draft

PURPOSE OF YOUR ENGAGEMENT

Community engagement will inform the development of a Disability Access and Inclusion Plan 2024-2028 for the City of Adelaide. The Plan guides annual actions across Council to improve outcomes for people experiencing disability. It will build on the achievements of previous strategies since 2013 including the current City of Adelaide Disability Access and Inclusion Plan 2019-2022.

We are now seeking approval to consult on the draft Plan with the general community, stakeholders and businesses regarding the goals and priorities contained in the draft Plan. The engagement will seek to encourage feedback from people with disability living, working, and visiting the city (including identified priority groups) and organisations that support people with disability.

BACKGROUND INFORMATION

The *Disability Inclusion Act 2018 (SA)* mandates local governments to have disability action and inclusion plans developed in consultation with the community. Disability action and inclusion plans guide actions across local governments to improve outcomes for people experiencing disability. All local governments must report on their plans annually to the Department of Human Services and plans be reviewed at least once in each 4-year period.

City of Adelaide has been developing a new draft Plan throughout 2023 including two externally facilitated workshops with the City of Adelaide Access and Inclusion Advisory Panel, and a series of internal staff workshops.

Council will now publish and engage on the draft Plan to:

- Inform the community of Council's strategic direction and priorities for disability access and inclusion.
- Seek feedback and suggestions to further develop the draft Plan, to final version.
- Promote awareness of the Plan among the community and businesses

Stakeholder groups will also be notified directly including the City of Adelaide Access and Inclusion Advisory Panel, Department of Human Services, the Local Government Access and Inclusion Network, and disability advocacy groups.

Following advice from City of Adelaide's Access and Inclusion Advisory Panel, there will be an easy read version of the draft Plan available, and multiple ways to access the draft and provide feedback.

Further detail is being developed by the City of Adelaide engagement team to target the lived experience of people to ensure the engagement is intersectional and includes those priority groups identified in the *Disability Inclusion Act 2018 (SA)*.

STRATEGIC LINK

City of Adelaide's Strategic Plan 2024-2028 includes the following overarching strategic direction and actions to support this engagement:

- *Our Community - An inclusive, equitable and welcoming community where people feel a sense of belonging.*

LEGISLATIVE REQUIREMENTS

- Section 16(4) of the *Disability Inclusion Act 2018 (SA)* requires Council to engage during the preparation of a disability and inclusion plan and have regard for feedback received.
- Section 9(1) of the *Disability Inclusion Regulations 2019 (SA)* mandates a State authority (which includes Councils) must consult with people with disability, their families and carers, and persons or bodies representing the interests of people with disability. This includes publishing the draft Plan on our website and preparing a public notice.

TIMEFRAMES

Timeframes	Action	Comment
6 February 2024	Report to Committee	Identify key opportunities for change to Council policy and strategic direction.
13 February 2024	Decision of Council	Approval to release for public consultation
22 February to 1 April 2024	Engagement (includes Easter long weekend)	<p>A range of tools will be used to communicate and seek feedback these include:</p> <p>Social and digital platforms</p> <p>Your Say Engagement Pack with Survey (hardcopy and online) with Easy Read version available</p> <p>Targeted stakeholder engagement including government agencies, city service providers, local government networks and with key resident and precinct groups</p> <p>Emails and website</p> <p>Dedicated person to take phone calls</p> <p>Potential workshop with stakeholders (TBC)</p>

LEVEL OF ENGAGEMENT

The level of engagement with City of Adelaide’s employees and Access and Inclusion Advisory Panel was at the INVOLVE level. The public consultation process will be at the CONSULT level.

Level of Engagement	Inform	Consult	Involve	Collaborate	Empower
Goal	One way communication to provide balanced and objective information to assist understanding about something that is going to happen or has already happened.	Two way communications designed to obtain feedback on ideas, alternatives and proposals to inform our decision making .	Participatory process designed to help identify issues and views to ensure that concerns and aspirations are understood and considered prior to our decision making .	Working together to develop an understanding of all issues and interests to work out alternatives and identify preferred solutions for joint decision making .	We may facilitate the process and/or upskill community. Places final decision-making in the hands of the community.
Approach	We will share information about a decision or direction.	We will explore options , gain feedback and an understanding of your concerns and preferences.	We will involve you in the process so your ideas, concerns and aspirations are reflected in the alternatives developed or the final decision.	We will collaborate with you so your advice, innovation and recommendations are included in the final decision that we make together.	We will implement, or support you to implement what you decide .
Role of Stakeholder/Community	Listen	Contribute	Participate	Partner	Decide

EVALUATION PLAN

The consultation will be evaluated with the following performance indicators:

- Whether people used the accessible engagement options and found them supportive.
- Support of participants in the process to reconsider the policy.
- Participation in accordance with *Disability Inclusion Regulations 2019 (SA)*.
- Timeframes and budget were delivered.

TARGETED STAKEHOLDERS FOR ENGAGEMENT

Adelaide Airport Limited

Advocacy for Disability Access and Inclusion (ADA)

Brain Injury South Australia (BISA)

City of Adelaide Access and Inclusion Advisory Panel members and their representative organisations:

- Royal Society for the Blind/Beyond Blindness
- Kudos Services (children and young people)
- Autism SA
- Access 2 Arts
- Multicultural Communities Council of South Australia

COTA South Australia

Department of Human Services

Deaf Australia

Disability Advocacy and Complaints Service of South Australia Inc

Disability Rights Advocacy Service Inc

Disability Support Network

Drop In Care Space (LGBTQIA+ and disability)

Enabled Youth Disability Network

Independent Advocacy SA

Local Government Access and Inclusion Network

Ngaanyatjarra Pitjantjatjara Yankunytjatjara (NPY) Women's Council

Purple Orange

South Australian Council on Intellectual Disability

SA Health (Office for Ageing)